

JME

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Salt Lake City, UT

DATE: 12/04/17

OFFICIAL: X POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 12/14/17 TIM NIGBOROWICZ

Murphy / 12/20/17 TIM MURPHY (General Law) (wl edits)

Loftin / 1/9/18 KIM BENTON (Ethics)

De / 1/11/18 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Secretary Ryan Zinke

DATE: December 14, 2017

Trip Overview:

- Date: December 4, 2017
- Location: Utah

Trip Summary:

December 4, 2017

- *Non-commercial flight on Air Force One from Washington, DC (Joint Base Andrews) to Salt Lake City, UT*
- Monument Announcement Briefing with Utah Delegation (Salt Lake City, UT)
- Monument Announcement Pre-Program (Salt Lake City, UT)
- Monument Announcement Remarks by President Donald Trump (Salt Lake City, UT)
- Proclamation Signing Ceremony (Salt Lake City, UT)
- *Non-commercial flight on Air Force One from Salt Lake City, UT to Washington, DC (Joint Base Andrews)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement.

Trip Notes – Transportation and Miscellaneous:

- On 12/4/17, Secretary Zinke traveled between Washington, DC and Salt Lake City, UT on Air Force One with President Trump. The Department of the Interior Division of General Law advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for official event and travel costs is attached.

Attachments:

- Travel voucher
- Travel authorization
- Documentation related to the Department's payment for military aircraft flight on 12/4/17
- Final trip schedule



Document Header Information

Document Voucher Document TV0000MXPW
 Type: Name:
 Travel TANUM0000VCVMTrip 12-04-17 Salt Lake City, UT
 Authorization Name:
 Number:
 TA Date: 12/14/17 Currency: USD
 Organization: DOI DOSSIO Current: CREATED
 Status:
 Purpose: Mission Detail: Document Trip Overview: . Date: December 4, 2017 . Location: Utah Trip Summary: December 4, 2017 . Non-commercial military aircraft flight from Washington, DC (Joint Base Andrews) to Salt Lake City, UT . Monument Announcement Briefing with Utah Delegation (Salt Lake City, UT) . Monument Announcement Pre-Program (Salt Lake City, UT) . Monument Announcement Remarks by President Donald Trump (Salt Lake City, UT) . Proclamation Signing Ceremony (Salt Lake City, UT) . Non-commercial military aircraft flight from Salt Lake City, UT to Washington, DC (Joint Base Andrews) . Trip concludes Trip Notes ?? Lodging and M&IE: . This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement. Trip Notes ?? Transportation and Miscellaneous: . On 12/4/17, Secretary Zinke traveled between Washington, DC and Salt Lake City, UT on Air Force One with President Trump. The Department of the Interior Division of General Law advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for travel on Air Force One is attached.
 Type Code: Trip By Trip

Traveler Profile

Name:	ZINKE, RYAN KEITH	ID:	1001181010
TID:	40210798	Organization:	DOI DOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
 Number:
 1
 Purpose: Trip Overview: . Date: December 4, 2017 . Location: Utah Trip Summary: December 4, 2017 . Non-commercial military aircraft flight from Washington, DC (Joint Base Andrews) to Salt Lake City, UT . Monument Announcement Briefing with Utah Delegation (Salt Lake City, UT) . Monument Announcement Pre-Program (Salt Lake City, UT) . Monument Announcement Remarks by President Donald Trump (Salt Lake City, UT) . Proclamation Signing Ceremony (Salt Lake City, UT) . Non-commercial military aircraft flight from Salt Lake City, UT to Washington, DC (Joint Base Andrews) . Trip concludes Trip Notes ?? Lodging and M&IE: . This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement. Trip Notes ?? Transportation and Miscellaneous: . On 12/4/17, Secretary Zinke traveled between Washington, DC and Salt Lake City, UT on Air Force One with President Trump. The Department of the Interior Division of General Law advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for travel on Air Force One is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
12/04/17	12/04/17	SALT LAKE CITY, UT	Mission (Operational)	117.00 / 59.00 *

Document Totals

Total Expenses:	14.75
Reimbursable Expenses:	.00
Non-Reimbursable Expenses:	14.75
Advance Applied:	.00
Net to Traveler:	.00
Net to Government:	14.75
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Transxn Fees	14.75	.00
Total Expenses:	14.75	.00

Trip 1 Details

Expenses

Trip#:	1	Total Non-Per Diem Expenses:	14.75	Total Per Diem Expenses:	.00
Date	Description	Category	Cost	Pay Method	Per Diem
12/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	.

Per Diem Allowances

Trip#:	1	Total Per Diem Allowances:	.00
12/04/2017	117.00/ 59.00	0.00	0.00

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000///	14.75
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	14.75

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000///	GOVCC-C	14.75

Totals by Label

DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000///	14.75
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Totals by Payment Method

GOVCC-C Total	14.75
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Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason

Document History 12/14/2017 Voucher: TV0000MXPW

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	12/14/2017	1:51PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:

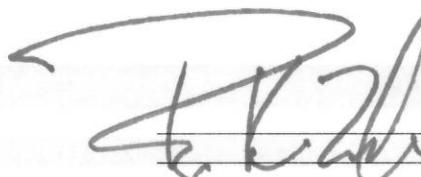
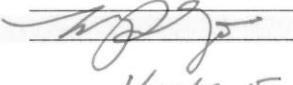
Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:


1/11/18
MIKE ARGO

1/11/2018

BLANKET
TRAVEL AUTHORIZATION

1. No. ZINKE2018

2. 09/29/17

(DATE)

3. Office of the Secretary

(BUREAU OR OFFICE)

4. NAME Ryan Zinke

5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior

7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging and M&IE not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

*****Subject to availability of funds.*****

12. PERIOD OF TRAVEL: Beginning on or about 10/01/17

Ending on or about 09/30/18

MODE OF TRAVEL

13. Common carrier

14. Extra fare

15. Government-owned conveyance

16. Privately owned

at a mileage rate of 0.535 cents, subject to:

(a) Administratively determined to be the advantage of the Government

(b) A showing of advantage to the Government

(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family

19. Shipment household goods and personal effects

18. Other (specify)

Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, faxes, in-flight Wi-Fi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

20. Transportation \$

21. Per Diem

22. Other

23. TOTAL \$

24. CHARGED TO:

189D0102DM // DLSN00000.000000 // DS10100000

DX10102

25. _____

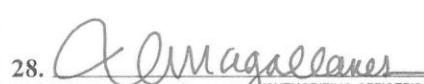
(FISCAL OFFICER'S SIGNATURE)

26.

(REQUESTER'S SIGNATURE)

27. U.S. Secretary of the Interior

(TITLE)

28. 

(AUTHORIZING OFFICER'S SIGNATURE)

9/29/17

29. Acting Deputy Chief of Staff to the Secretary

(TITLE)



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: ohio

1 message

Lliteras, Margaret <margaret_lliteras@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Thu, Dec 14, 2017 at 1:03 PM

Total cost of this increased to \$65,000 for additional staging. It was a system increase so no paperwork.

M.

Margaret Lliteras
Office of Budget
Office of the Secretary
Department of the Interior
202 208 3996

We appreciate your feedback. Tell us what you think [here](#), and respond to our survey. If you have trouble accessing the survey, please paste the following link into your browser:

https://docs.google.com/a/ios.doi.gov/forms/d/12k5bgm01hs7a_H5rGqoMfhFWGc8XV2GoP_0LAIf9jJ4/viewform.

On Thu, Dec 14, 2017 at 12:49 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Thanks again for sending this, Margaret. Can I bother you for another one? The Secretary traveled to Salt Lake City and back on Air Force One on December 1, 2017. When you have a chance, can you please send the Reimbursable Agreement for that trip? Thank you.

Tim

On Mon, Dec 11, 2017 at 1:19 PM, Lliteras, Margaret <margaret_lliteras@ios.doi.gov> wrote:

M.
Margaret Lliteras
Office of Budget
Office of the Secretary
Department of the Interior
202 208 3996

We appreciate your feedback. Tell us what you think [here](#), and respond to our survey. If you have trouble accessing the survey, please paste the following link into your browser:

https://docs.google.com/a/ios.doi.gov/forms/d/12k5bgm01hs7a_H5rGqoMfhFWGc8XV2GoP_0LAIf9jJ4/viewform.

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Utah
December 4, 2017
FINAL**



**TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Utah
December 4, 2017**

Weather:

Salt Lake City, UT

Monday: High 35°, Low 17°; Cloudy; 40% Chance of A.M. Snow
Showers

Time Zone:

Utah

Mountain Standard Time (2 hours behind DC)

Advance (Utah):

Security Advance

Security Advance

Advance

(b) (6), (b) (7)(C)

(b) (6), (b) (7)(C)

Rusty Roddy

Cell Phone:

(b) (6)

(b) (6)

(b) (6)

(b) (6)

Traveling Staff:

Deputy Secretary

Deputy Chief of Staff

Press Secretary

Tami Heilemann

David Bernhardt

Downey Magallanes

Heather Swift

Photographer

Cell Phone:

(b) (6)

(b) (6)

(b) (6)

(b) (6)

Attire:

Monday:

Business

Monday, December 4, 2017
Washington, DC → Salt Lake City, Utah

6:50-7:10am EST: **Depart Residence en route Joint Base Andrews**
Vehicle Manifest:
Secretary's Vehicle:
RKZ
David Bernhardt
Downey Magallanes
Drive time: ~20 minutes
Note: David Bernhardt & Downey Magallanes will meet at DOI

7:10-8:10am EST: **Arrive Joint Base Andrews & Hold Prior to Boarding Air Force One**

8:10-8:20am EST: **POTUS Arrives Joint Base Andrews & Proceeds to Air Force One**

8:20am EST-
10:50am MST: **Wheels up Washington, DC (KADW) en route Salt Lake City, UT (SLC)**
Flight: Air Force One
Flight time: 4 hours, 30 minutes
Noted Passengers:
POTUS
RKZ
Senator Orrin Hatch
Senator Mike Lee
Staff: David Bernhardt
Downey Magallanes
Note: RKZ will participate in press briefing en route Utah on Air Force One

10:50-11:00am MST: **Wheels down Salt Lake City, UT // Proceed to Vehicles**
Location: 776 North Terminal Drive
Salt Lake City, UT 84122
POTUS Greeters:
Governor Gary Herbert, Governor of Utah
Jeanette Herbert, First Lady of Utah
Rep. Greg Hughes
Krista Hughes, Wife of Rep. Greg Hughes
Maj. Gen Jefferson Burton, Adjutant General of the Utah National Guard
Col Ryan Ogan, Wing Commander, Utah Air National Guard 151st Air Refueling Wing
Press: Open

11:00-11:20am MST: **Depart Salt Lake City International Airport en route Utah State Capitol**
Location: 350 State Street
West Steps Governor's Garage
Salt Lake City, UT 84111
Vehicle Manifest:
BLM Lead Security Vehicle:
Secretary's Vehicle:
RKZ
(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)

	David Bernhardt Downey Magallanes Rusty Roddy
Drive Time:	~15 minutes without traffic
Note:	Motorcade will leave intact. Primary motorcade transporting POTUS & Senator Hatch will proceed to LDS Events. Secondary motorcade Transporting RKZ, Governor Herbert, & Senator Lee will proceed to Utah State Capitol
Note:	Governor Herbert plans to invite RKZ to ride in Governor's vehicle
11:20-11:40pm MST:	Arrive Utah State Capitol & Proceed to Monument Announcement Briefing with Utah Delegation
Location:	Utah State Capitol Senate Majority Caucus Room
Greeted by:	Justin Harding, Chief of Staff, Office of Governor Gary Herbert
Participants:	RKZ David Bernhardt Governor Gary Herbert Lt. Governor Spencer Cox Senator Mike Lee Rep. Rob Bishop Rep. Chris Stewart Rep. Mia Love Rep. John Curtis Don Peay Attorney General Sean Reyes Utah Speaker of the House Greg Hughes Utah President of the Senate Wayne Niederhauser Utah State Rep. Mike Noel Utah State Senator Stewart Adams Utah State Senator Ralph Okerlund Utah State Sen David Hinkins San Juan County Commissioner Rebecca Benally San Juan County Commissioner Bruce Adams San Juan County Commissioner Phil Lyman Garfield County Commissioner Leland Pollock Garfield County Commissioner Jerry Taylor Garfield County Commissioner Dave Tebbs Kane County Commissioner Dirk Clayton Kane County Commissioner Lamont Smith Kane County Commissioner Jim Matson RKZ welcomes and delivers brief remarks Governor Gary Herbert delivers brief remarks Q & A led by RKZ
Program:	
Setup:	Roundtable setting
Press:	Closed
Staff:	Downey Magallanes Heather Swift Justin Harding, Chief of Staff, Governor's Office Greg Hartley, Chief of Staff, Utah House Mark Thomas, Chief of Staff, Utah Senate Allyson Bell, Chief of Staff, Senator Mike Lee Chris Harmer, Chief of Staff, Rep. Chris Stewart Corey Norman, Chief of Staff, Rep. John Curtis

		Ivan DuBois, Chief of Staff, Rep. Mia Love Devin Wiser, Chief of Staff, Rep. Rob Bishop Rusty Roddy
11:40-11:45pm MST:	Depart Utah Delegation Briefing en route Monument Announcement Pre-Program	
Location:	Utah State Capitol Rotunda	
Note:	Briefing attendees will be asked to hold briefly while pre-program participants depart for Rotunda	
11:45-12:15pm MST:	Monument Announcement Pre-Program	
Audience:	650 - 700 Attendees	
Program:	Offstage introduction of Greg Hughes Greg Hughes, Speaker of the Utah House of Representatives, delivers welcoming remarks & introduces San Juan County Commissioner Rebecca Benally Rebecca Benally delivers remarks & Introduces Governor Gary Herbert Governor Gary Herbert delivers remarks & introduces RKZ RKZ delivers remarks	
Press:	Open	
Staff:	David Bernhardt Downey Magallanes Heather Swift	
Advance:	Rusty Roddy	
Setup:	Podium & Mic; Backdrop is Capitol Rotunda stairs, U.S. & Utah flags	
Note:	Each of the pre-program participants will stay onstage after their remarks, exiting stage with RKZ upon completion of his remarks	
Note:	Upon completion of Pre-Program, participants will depart to stage left Seated buffer area for remarks by Senator Orrin Hatch & POTUS	
12:15-12:40pm MST:	Hold in Buffer Area for POTUS Arrival	
Note:	POTUS arrives Utah State Capitol at 12:20 pm & proceeds to Gold Room for photo op	
12:40-12:55pm MST:	POTUS Delivers Remarks	
Location:	Utah State Capitol Rotunda	
Note:	Senator Orrin Hatch is introduced by offstage announcer, delivers remarks first & introduces POTUS	
12:55-1:10pm MST:	POTUS Concludes Remarks & Participates in Proclamation Signing Ceremony	
Participants:	POTUS RKZ Governor Gary Herbert Senator Orrin Hatch Senator Mike Lee Rep. Rob Bishop Rep. Chris Stewart Rep. John Curtis Rep. Mia Love Greg Hughes, Speaker of the Utah State House Wayne Niederhauser, President of Utah State Senate Ralph Okerlund, Utah State Senator Stuart Adams, Utah State Senator Sean Reyes, Utah Attorney General	

	Rebecca Benally, Navajo Tribal Member & San Juan County Commissioner David Hinkins, Utah State Senator Jon Stanard, Utah State Representative Mike Noel, Utah State Representative Kevin Stratton, Chair of Utah Commission on Stewardship of Public Lands Bruce Adams, San Juan County Commissioner Phil Lyman, San Juan County Commissioner Approximately 10 Representative from Navajo Nation
Note:	POTUS will invite RKZ & other dignitaries to proceed to Proclamation Signing table to stand behind POTUS during signing
Note:	Upon completion of Signing Ceremony, RKZ will exit stage right & proceed to motorcade with Security Detail
Note:	Upon completion of signing, staff will depart immediately to
motorcade	
1:10-1:15pm MST:	POTUS Concludes Participation in Proclamation Signing & Proceeds to Vehicle
Note:	Departure is from the North Underground Plaza Garage
1:15-1:25pm MST:	Depart Utah State Capitol en route Salt Lake City International Airport
Location:	776 North Terminal Drive Salt Lake City, UT 84122
Vehicle Manifest:	Secretary's Vehicle (6th in line in motorcade): RKZ (b) (6), (b) (7)(C) (b) (6), (b) (7)(C) David Bernhardt Downey Magallanes Chairman Rob Bishop
Staff Vehicle:	Heather Swift Rusty Roddy
Drive Time:	~15 minutes without traffic
1:25-1:35pm MST:	Arrive Salt Lake City International Airport // Proceed to Air Force One
1:35pm MST- 7:15pm EST:	Wheels up Salt Lake City, UT (SLC) en route Washington, DC (KADW)
Flight:	Air Force One
Flight time:	3 hours, 40 minutes
Staff:	David Bernhardt Downey Magallanes
Note:	Representatives Rob Bishop, John Curtis, Mia Love, & Chris Stewart Will join on flight back to Washington, DC
7:15-7:25pm EST:	Wheels down Joint Base Andrews // Proceed to Vehicles
7:25-7:45pm EST:	Depart Joint Base Andrews en route Residence